Crown Institute of Business and Technology Pty Ltd ABN 86 116 018 412 National Provider No: 91371 CRICOS Provider Code: 02870D North Sydney Campus: 116 Pacific Highway North Sydney NSW 2060 P 02 9955 0488 F 02 9955 3888

Sydney CBD Campus: Level 5, 303 Pitt St Sydney NSW 2000 P 02 8959 6340 F 02 9955 3888 Sydney CBD Campus: Level 11, 307 Pitt St Sydney NSW 2000 P 02 8034 6431 Canberra Campus: Suite 1, Level 4, 40 Cameron Avenue, Belconnen, ACT 2617 P 02 6253 5184

## **Student Charges**

Enrolment Fee*	\$250					
OSHC (BUPA)	Please visit: www.bupa.com.au for updated Information					
Material Fee: [Material fee includes handouts, notes & workbook provided during the course (not the text books)]*	Duration		VET			
	3 Months		\$50			
	6 Months			\$100		
	1 Year			\$200		
	2 Year			\$400		
Change of Course*	\$100 per course					
Change of Campus*	\$100 (per request to change the Campus)					
CoE Re-Issue*	\$50 before Course Commencement and \$100 after Course Commencement					
Replacement of ID Card*	\$10 (Student should have enrolled for at least 10 weeks to get ID card for free, Student enrolled for less than 10 weeks may have to pay \$10)					
Course Suspension / Deferral*	\$50 per CoE (If Suspension requires Extension of Course)					
	\$50 (If Suspension does not require Extension of Course and new CoE)					
Document Request*	Duplicate Documents Request			\$50 per Document or \$100 per Whole Set#		
	Priority/Urgent Processing			\$50 per Document		
	Official Interim Transcript			\$20 per Request		
	Reference Letter			\$20 per Request		
	Interim Attendance Letter			\$20 per Request		
	Enrolment/Welcome Letter			Free of Charge		
Assessment*	Recognition of Prior Learning (RPL)			\$80 per Unit		
	Re-Assessment/Re-Attempt/Late Submission			\$100 per unit		
Sundry*	Fax	National	\$2 per	page	Overseas	\$5 per page
	Scan	\$1 per job per File				
	Photocopies A4 Size: \$0.20 per page for B/W and \$1.00 per page for Colour					
Postage Service Charge*	Registered Post \$ 20					

<sup>#</sup> Set includes Testamur, Academic Transcript, and Completion letter. These documents are free at the first time upon completion of the Course.

Payment Method: Cash or EFTPOS

Fees and charges are subject to change.

<sup>\*</sup>Non-Refundable