



CROWN INSTITUTE OF BUSINESS AND TECHNOLOGY

www.cibt.edu.au



CIBT is committed to meeting the needs and expectations of all its stakeholders. However, student satisfaction and their career advancements are CIBT's top priorities.

Message from CEO

I am pleased to welcome you to Crown Institute of Business & Technology (CIBT), a vocational education and training institute dedicated to quality teaching. CIBT is a highly regarded college in Sydney amongst international Students, and may well be your best choice in catering to your learning needs.

CIBT serve hundreds of students from different countries, some of whom have been in Australia for long and others who are newcomers. Our high teaching standards ensure our position as one of the leading education providers in the VET sector in Australia. Our students enjoy a relaxing environment where they form invaluable friendships with both their peers and teachers. Our staffs strive to give students a balance and rewarding experience at CIBT.

Our VET programs are designed in consultation with industry expertise to ensure students acquire the practical skills and theoretical knowledge aligned with the key employability skills which are imperative to succeed in today's competitive job market.

Students come to our college to get ready to enter the Australian workforce in our vocational and applied programs in Business, Accounting, Leadership and Management and Information Technology. Our highly knowledgeable and experienced academic staffs encourage students to put all the best practices together along with their creativity in order to



prepare them for a radiant future with infinite possibility.

CIBT is committed to help you gain new skills, knowledge and professional competency, which may assist you in achieving employment, career progression or pathways to higher education.

I would like to invite you to explore our brochure and visit our campuses to speak with our friendly staffs, teachers and students to further learn about CIBT.

I wish you all the best with your future goals.

Deepak K Khadka
Chief Executive Officer

Welcome

Established in 2008, Crown Institute of Business and Technology strive to create a brighter future for all of our students and prepare them for their chosen career path in Accounting, Business, Marketing and Communication, Information Technology and Leadership and Management. Empowering students from around the world to challenge them academically and socially, CIBT provides an environment that nurtures development and guides students to career opportunities after graduation. Our modern campuses in Sydney CBD and Canberra offer students an interactive learning environment that fosters modern learning.

CIBT is made up of culturally and linguistically diverse staffs who shares the same passion and interest as our organisation. Our objectives consist of adopting best practices to ensure our courses and training staff follow both Australian and Global best practices in education. We encourage diversity by welcoming students of all backgrounds and cultures to enrol in our courses and work to create an open, welcoming atmosphere. Most importantly, we don't just teach, instead we work collaboratively to transform our students into confident, competent professionals with all the skills and knowledge they need to succeed.

Why choose CIBT?

- 01** We are nationally well-recognised by employers and they understand that our graduates have received the kind of career training it takes to succeed in their chosen profession.
- 02** We give you practical hands-on training which helps you get ready for the job market.
- 03** We have highly-experienced teachers and instructors. We only recruit qualified professionals with years of experience.
- 04** We are a multicultural college. Our staffs come from a variety of backgrounds, so you'll never feel lonely.
- 05** We are centrally located in Sydney CBD and in Canberra. All of our campuses are close to public Transport. We are only a couple of minutes from the breathtaking views of Sydney Harbour Bridge, Opera House, shopping facilities and other major commercial hubs in Sydney and in Canberra.



Our Campuses

Sydney CBD

We are located at the heart of Sydney's Central Business District with close proximity to Bus stops and Train Stations at walking distance which includes Town Hall, Museum and St James Stations. The CBD is the main commercial centre of Australia, drawing thousands of visitors each day with its spectacular views of the harbour, iconic landmarks, major cultural institutions and many beaches and coastal walks to explore and enjoy. Aside from being a world-renowned tourist destination, the area is a regional financial hub with a global city status and the high-rise buildings.



Staying at Sydney CBD

It is one of the world's most attractive cities to live in and explore with a range of accommodation available to match your requirement. One can also consider living in inner city suburbs such as Redfern, Newtown and Glebe with excellent public transport access to CBD in minutes. One will have the excitement and convenience of city living and can take the advantage to explore the wide variety of dining and shopping options Sydney CBD has to offer. There's always something going on, something to see, to learn and treasure.

Canberra

Crown Institute of Business and Technology is located within walking distance from the public transport or a short bicycle ride from Canberra CBD.

Staying at Belconnen

Belconnen is the fastest growing suburb in Western Canberra that has all the facilities for students. Our Campus is in seven minutes walking distance from Belconnen Westfield Shopping centre with retail space for around 225 shops of all kinds, including majors such as Myer, Woolworths, Coles and Hoyts. We are very close to all the amenities for the District of Belconnen including Lake Ginninderra as well as its own well populated residential areas. Our building has café in the ground floor which is very convenient for our students.



Our Courses

Crown Institute of Business and Technology offers quality Vocational courses in Accounting, Business, Marketing and Communication, Information Technology and Leadership and Management to local and international students.



Accounting

- Certificate IV in Accounting and Bookkeeping
- Diploma of Accounting
- Advanced Diploma of Accounting



Business

- Certificate III in Business



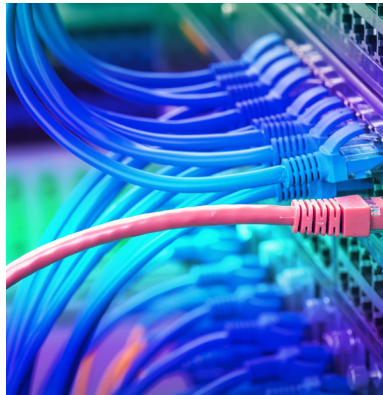
Leadership and Management

- Certificate IV in Leadership and Management
- Diploma of Leadership and Management
- Advanced Diploma of Leadership and Management



Graduate Diploma of Management

- Graduate Diploma of Management (Learning)



Information Technology

- Diploma of Information Technology
- Advanced Diploma of Information Technology



Marketing and Communication

- Certificate IV in Marketing and Communication
- Diploma of Marketing and Communication
- Advanced Diploma of Marketing and Communication

Delivery Modes

CIBT uses a blended learning methodology combining classroom-based learning with computer-mediated activities as studies show blended learning improves student's interaction and satisfaction as well as increase learning outcomes. Delivery involves 20 hours per week total tuition with 13.5 hours/week of classroom-based delivery on campus and for 6.5 hours/week students would be taking part in computer-mediated activities via online Learning Management System (MOODLE).

Protection of fee paid in advance

Tuition fee paid in advance by student is protected under commonwealth's Tuition Protection Service (TPS). TPS is a placement and refund service for international students. The TPS is like an insurance cover for fees paid in advance. It is a single mechanism to place students when a provider fails to meet obligations or as a last resort to provide refunds of unexpended prepaid tuition fees.

RPL and Exemptions

RPL and credit transfer can be applied for at the time of enrolment or during the orientation. Students may be eligible to obtain credits for individual units as a result of experience gained in the relevant field or from previous training and education. A Fee is payable for assessing your RPL status. The information is available online in the student handbook or can be requested at the reception.

Training and Other Facilities

CIBT trains and assesses its students from its campuses in Sydney City and Canberra which are fully equipped with required facilities including modern computer labs with internet access, data projectors & resources borrowing facility, printing & photocopy facility and a student common area.



Articulation & Pathways

Under mutual recognition the Advanced Diploma of Information Technology qualification and Statement of Attainment awarded by CIBT will be recognised by other RTOs Australia wide. Upon successful completion of the Advanced Diploma of Information Technology the students may be eligible for exemption in relevant courses. Graduate of this qualification can continue their studies to undergraduate courses.



Certificate IV in Accounting and Bookkeeping

National Course Code: FNS40217 | CRICOS Course Code: 097747K | Duration: 52 Weeks

Course Description

This qualification reflects the job roles of workers in the accounting industry, including BAS Agents and contract bookkeepers; and of those employees performing bookkeeping tasks for organisations in a range of industries. It includes preparing and lodging business and instalment activity statements, and providing advice or dealing with the Commissioner on behalf of a taxpayer in relation to activity statements. Individuals in these roles apply theoretical and specialist knowledge and skills to work autonomously, and exercise judgement in completing routine and non-routine activities.

Entry Requirements

The course will be available for those students who completed year 12 or equivalent. All International students must have an English ability at the IELTS 5.5 or equivalent.

Vocational Outcomes

Graduates of this qualification should be able to work in various accounting job roles with duties such as completing Business Activity Statements (BAS) and lodging taxes, operational reporting, producing non-complex management reports including compiling budget information, compiling data for job costing reports, supervising the operation of computer based financial systems, classifying, recording and reporting accounting information, maintaining inventory records, managing a small office, ensuring relevant.

Legal requirements are adhered. Job roles may include Accounts Receivable and Payable Clerks, Payroll clerks, Bookkeepers, General Clerical Assistants & Trainee Accountant.

Target Group

The target group for the FNS40217 Certificate IV in Accounting and Bookkeeping are people who have an interest in the accounting and book-keeping aspect of the financial services industry and would like to commence their career in accounting sector. The program is designed for local and international students wishing to develop their existing accounting skills and to those who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects or wish to articulate to FNS50217 Diploma of Accounting. International students will come from a range of countries spanning Asia, Eastern Europe and the Middle East. Many international students have industry experience and wish to receive an Australian qualification.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Certificate IV in Accounting and Bookkeeping. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment

or its equivalent plus suitable industry experience along with the qualification to teach Certificate IV in Accounting and Bookkeeping.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation. Articulation & Pathways Under mutual recognition the Certificate IV in Accounting and Bookkeeping qualification and statement of Attainment awarded by CIBT will be recognised by other RTOs Australia wide. Upon successful completion of the Certificate IV in Accounting and Bookkeeping, students may be eligible for exemption in relevant undergraduate courses.

Course Structure

The 13 units (8 Core and 5 Electives) are delivered throughout the 52 Weeks (36 weeks tuition and 16 weeks holiday). All units of competency must be completed to receive a Certificate IV in Accounting and Bookkeeping qualification.

Unit Code	Unit Title	Core/Elective
BSBFIA401	Prepare financial reports	Core
BSBSMB412	Introduce cloud computing into business operations	Core
FNSACC311	Process financial transactions and extract interim reports	Core
FNSACC312	Administer subsidiary accounts and ledgers	Core
FNSACC408	Work effectively in accounting and bookkeeping industry	Core
FNSACC416	Set up and operate a computerized accounting system	Core
FNSTPB401	Complete business activity and instalment activity statements	Core
FNSTPB402	Establish and maintain a payroll system	Core
FNSACC313	Perform financial calculations	Elective
BSBITU402	Develop and use complex spreadsheets	Elective
FNSACC413	Make decisions in a legal context	Elective
FNSACC412	Prepare operational budgets	Elective
FNSACC414	Prepare financial statements for non-reporting entities	Elective



Diploma of Accounting

National Course Code: FNS50217 | CRICOS Course Code: 097748J | Duration: 65 Weeks

Course Description

This qualification reflects professional accounting job roles in financial services and other industries, including tax agents, accounts payable and accounts receivable officers, payroll service providers and employees performing a range of accounting tasks for organisations in a range of industries. Individuals in these roles apply solutions to a range of often complex problems, and analyse and evaluate information from a variety of sources. They apply initiative to plan, coordinate and evaluate their own work and provide guidance to others within defined guidelines.

Entry Requirements

The course will be available for those students who have completed any of the following below:
Completion of the FNSSS00014 Accounting Principles Skill Set;
OR
Completion of FNS40615 Certificate IV in Accounting or equivalent;
OR
Completion of FNS40215 Certificate IV in Bookkeeping or equivalent.
All International Students are required to have an English ability at the IELTS 5.5 or equivalent

Vocational Outcomes

The primary pathway from this qualification is employment in accounting job roles with duties such as introducing

and maintaining accounting systems, maintaining internal control systems, preparing financial statements for a non-reporting entity, preparing tax returns, reporting on business performance & preparing accounting reports for management. Job roles may vary across the various sectors, but may include Accountants, Senior Financial Clerks & Account Managers.

Target Group

The target group for the FNS50217 Diploma of Accounting are local and international students wishing to develop their existing accounting skills and to those who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects or wish to articulate to FNS60217 Advanced Diploma of Accounting. The course provides a solid overview of financial sector with an operational knowledge in general accounting and related areas. International students will come from a range of countries spanning Asia, Eastern Europe and the Middle East. Many international students have industry experience and wish to receive an Australian qualification.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Diploma of Accounting. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced.

They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Diploma of Accounting.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 11 units of competency (6 Core and 5 Electives) are delivered throughout the 65 Weeks (45 weeks tuition and 20 weeks holiday). All units of competency must be completed to receive a Diploma of Accounting qualification.

Unit Code	Unit Title	Core/Elective
FNSACC511	Provide Financial and Business Performance Information	Core
FNSACC512	Prepare Tax Documentation for Individuals	Core
FNSACC513	Manage Budgets and Forecasts	Core
FNSACC514	Prepare Financial Reports for Corporate Entities	Core
FNSACC516	Implement and Maintain Internal Control Procedures	Core
FNSACC517	Provide Management Accounting Information	Core
BSBFIA401	Prepare Financial Reports	Elective
BSBTEC402	Design and produce complex spreadsheets	Elective
FNSACC311	Process Financial Transactions and Extract Interim Reports	Elective
FNSACC505	Establish and Maintain Accounting Information Systems	Elective
BSBLDR413	Lead effective workplace relationships	Elective



Advanced Diploma of Accounting

National Course Code: FNS60217 | CRICOS Course Code: 097749G | Duration: 78 Weeks

Course Description

This qualification reflects the role of individuals working in accounting and seeking professional recognition, including tax agents, accounts managers and business analysts; and to employees performing a range of accounts management tasks for organisations in a range of industries. At this level individuals are expected to apply theoretical and technical skills in a range of situations and to display initiative and judgement in planning activities. They have autonomy in performing complex operations and can be responsible for planning, coordinating and evaluating the work of others within broad but generally well-defined parameters.

Entry Requirements

The course will be available for those students who have:
Completed both FNSSS00014 Principles Skill Set and FNSSS00015 Advanced Accounting Principles Skill Set;
OR
Completed FNS50215 Diploma of Accounting;
OR
Completed FNS50217 Diploma of Accounting.
All International Students are required to have an English ability at the IELTS 5.5 or equivalent.

Vocational Outcomes

Graduates with proper employability skills should be able to work as an Accountant, Financial Accounting Officer and Costing Project Manager.

Target Group

The target group for this qualification includes candidates who wish to upgrade their Diploma of Accounting so they can ascend their career ladder as an Accountant, and/or progress to Bachelor Degree. Students can build strong foundation in accounting and learn about financial management, auditing, management accounting, and taxation. This may include local and international student with Diploma of Accounting or equivalent qualification with some vocational experience.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Advanced Diploma of Accounting. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Advanced Diploma of Accounting.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 14 units of competency (3 Core and 11 Electives) are delivered throughout the 78 Weeks (54 weeks tuition and 24 weeks holiday). All units of competency must be completed to receive an Advanced Diploma of Accounting qualification.

Unit Code	Unit Title	Core/Elective
FNSACC624	Monitor corporate governance activities	Core
FNSINC601	Apply economic principles to work in the services industry	Core
FNSINC602	Interpret and use financial statistics and tools	Core
FNSACC511	Provide financial and business performance information	Elective
FNSACC512	Prepare tax documentation for individuals	Elective
FNSACC513	Manage budget and forecasts	Elective
FNSACC514	Prepare financial reports for corporate entities	Elective
FNSACC516	Implement and maintain internal control procedures	Elective
FNSACC517	Provide management accounting information	Elective
FNSACC614	Prepare complex corporate financial reports	Elective
FNSACC601	Prepare and administer tax documentation for legal entities	Elective
FNSACC608	Evaluate organisation's financial performance	Elective
FNSACC609	Evaluate financial risk	Elective
FNSACC613	Prepare and analyse management accounting information	Elective



Certificate III in Business

National Course Code: BSB30115 | CRICOS Course Code: 088813B | Duration: 52 Weeks

Course Description

This qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team.

Entry Requirements

This course is available for those students who have completed year 12 or equivalent. All International students must have IELTS 5.5 or equivalent.

Vocational Outcomes

Possible job titles relevant to this qualification include:

- Customer service advisor
- Data entry operator
- General clerk
- Payroll officer
- Typist
- Word processing operator

Target Group

The target group for the BSB30115 Certificate III in Business are people who want to commence their career into Business Management. Certificate III in Business is also suitable for individuals who currently hold positions where they are required to manage others and wish to acquire formal

qualifications. International students will come from a range of countries spanning Asia, Eastern Europe, South America and the Middle East.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Certificate III in Business. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly Qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Certificate III in Business.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (1 Core and 11 Electives) are delivered throughout the 52 Weeks (36 weeks tuition and 16 weeks holiday). All units of competency must be completed to receive a Certificate III in Business qualification.

Unit Code	Unit Title	Core/Elective
BSBWHS302	Apply knowledge of WHS legislation in the workplace	Core
BSBADM311	Maintain business resources	Elective
BSBCUS301	Deliver and monitor a service to customers	Elective
BSBDIV301	Work effectively with diversity	Elective
BSBFIA301	Maintain financial records	Elective
BSBPR0301	Recommend products and services	Elective
BSBWRT301	Write simple documents	Elective
BSBFLM312	Contribute to team effectiveness	Elective
BSBINM301	Organise workplace information	Elective
BSBITU306	Design and produce business documents	Elective
BSBSUS401	Implement and monitor environmentally sustainable work practices	Elective
BSBWOR301	Organise personal work priorities and development	Elective





Certificate IV in Leadership and Management

National Course Code: BSB40520 | CRICOS Course Code: 103954D | Duration: 52 Weeks

Course Description

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts. As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team. They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate Information from a variety of sources.

Entry Requirements

The course will be available for those students who have completed year 12 or equivalent. All International Students must have an English ability at the IELTS 5.5 or equivalent. However the preferred pathways for candidates considering this qualification include Certificate III in Business or other relevant qualifications or with vocational experience in a supervisory role but no formal qualification. Examples of indicative job roles for candidates seeking entry based upon their vocational experience may include:

- Coordinator
- Customer Service Advisor
- Leading Hand
- Import/Export Clerk
- Supervisor
- Office Administrator
- Team Leader
- Student Services Officer.
- Accounts Clerk
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Vocational Outcomes

Graduates of this qualification with proper employability skills should be able to work as Coordinator, leading Hand or Supervisor. Certificate IV in Leadership and Management will give students the skills and knowledge to face the challenges of a management role and move forward in your career. The program is organised so that students are provided with Work Health and Safety, Customer Service, Research, Communication, Project Management, Relationship Management and General Administration Skills.

Target Group

The target group for the BSB42015 Certificate IV in Leadership and Management are people who want to move into management role where they are required to supervise others. Certificate IV in Leadership and Management is also suitable for individuals who currently hold positions where they are required to manage others and wish to acquire formal qualifications. The program is designed for local and international students wishing to develop their skills in front line management and those who are already working in industry and wish to articulate to Diploma of Leadership and Management. International students will come from a range of countries spanning Asia, Eastern Europe, South America and the Middle East.

Course Completion

Students obtaining a ‘Competent’ result for all the units studied

will achieve Certificate IV in Leadership and management. A statement of attainment will be issued only for the units in which a student has been found ‘Competent’.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Certificate IV in Leadership and Management.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (5 Core and 7 Electives) are delivered throughout the 52 Weeks (36 weeks tuition and 16 weeks holiday). All units of competency must be completed to receive a Certificate IV in Leadership and Management qualification.

Unit Code	Unit Title	Core/Elective
BSBLDR411	Demonstrate leadership in the workplace	Core
BSBLDR413	Lead effective workplace relationships	Core
BSBOPS402	Coordinate business operational plans	Core
BSBXC401	Apply communication strategies in the workplace	Core
BSBXTW401	Lead and facilitate a team	Core
BSBP402	Develop personal work priorities	Elective
BSBTWK401	Build and maintain business relationships	Elective
BSBOPS403	Apply business risk management processes	Elective
BSBWHS411	Implement and monitor WHS policies, procedures and programs	Elective
BSBLDR521	Lead the development of diverse workforces	Elective
BSBOPS404	Implement customer service strategies	Elective
BSBPMG430	Undertake project work	Elective



Diploma of Leadership and Management

National Course Code: BSB50420 | CRICOS Course Code: 104182B | Duration: 65 Weeks

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry Requirements

The course will be available for those students who completed year 12 or equivalent. All International Students must have an English ability at the IELTS 5.5 or equivalent.

Vocational Outcomes

This qualification provides the skills, knowledge and competencies to deal with relevant real-life situations in the workplace for an individual to function as a Business Manager, Business Consultant and Small Business Owner/Manager/team Leader.

Target Group

The target group for this qualification are candidates who require skills in Business and Management area. This may include local and International students with Certificate IV in

leadership and Management or other relevant qualification and employees with some vocational experience but without formal supervision or management qualifications.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Diploma of Leadership and Management. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Diploma of Leadership and Management.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (6 Core and 6 Electives) are delivered throughout the 65 Weeks (45 weeks tuition and 20 weeks holiday). All units of competency must be completed to receive a Diploma of Leadership and Management qualification.

Unit Code	Unit Title	Core/Elective
BSBCMM511	Communicate with influence	Core
BSBCRT511	Develop critical thinking in others	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBOPS502	Manage business operational plans	Core
BSBPEF502	Develop and use emotional intelligence	Core
BSBTWK502	Manage team effectiveness	Core
BSBOPS505	Manage organisational customer service	Elective
BSBLDR521	Lead the development of diverse workforces	Elective
BSBOPS504	Manage business risk	Elective
BSBXCM501	Lead communication in the workplace	Elective
BSBPMG430	Undertake project work	Elective
BSBLDR602	Provide leadership across the organisation	Elective





Advanced Diploma of Leadership and Management

National Course Code: BSB60420 | CRICOS Course Code: 104836B | Duration: 65 Weeks

Course Description

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Entry Requirements

This course is available for those who have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise. All international students must have IELTS 5.5 or equivalent.

Vocational Outcomes

Role of graduates may vary from sector to sector. However, graduates with proper employability skills should be able to work as a Manager, Project Manager and Team Leader.

Target Group

The target group for this qualification includes candidates who wish to improve their skills to analyse, design and execute the judgement using wide range of technical and managerial skills such as change management, leadership practice, strategic planning, sustainability, marketing planning, and risk management. All participants recruited will have a minimum of Diploma of Leadership and Management or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Advanced Diploma of Leadership and Management. A statement of attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Advanced Diploma of Leadership and Management.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment

will be conducted through take home research assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 10 units of competency (5 Core and 5 Electives) are required to attain a BSB60420 Advanced Diploma of Leadership and Management qualification. This course is delivered throughout 65 weeks (45 weeks tuition and 20 weeks holiday).

Unit Code	Unit Title	Core/Elective
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBLDR601	Lead and manage organisational change	Core
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBSTR601	Manage innovation and continuous improvement	Core
BSBPMG633	Provide leadership for the program	Elective
BSBSTR602	Develop organisational strategies	Elective
BSBHRM614	Contribute to strategic workforce planning	Elective
BSBXCM501	Lead communication in the workplace	Elective
BSBPEF501	Manage personal and professional development	Elective



Graduate Diploma of Management (Learning)

National Course Code: BSB80120 | CRICOS Course Code: 104837A | Duration: 52 Weeks

Course Description

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others. This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

Entry Requirements

There is no entry requirement for this qualification in the training package. This course is available for those who have completed year 12 or equivalent. However, the preferred pathway for the candidate considering this qualification includes Advanced Diploma of Leadership and Management or other equivalent qualification/s or with substantial vocational experience, in Business Management but without a formal qualification. All International Students must have an English ability of IELTS 5.5 (with no band less than 5) or equivalent.

Vocational Outcomes

This qualification provides the skills, knowledge and competencies to deal with relevant real-life situations in the

workplace for an individual to function as a Manager or who want to get into senior executive positions across a range of organisations.

Target Group

The target group for this qualification are candidates seeking to pursue a career in organisation learning and capability development. This may include local and International students who wish to start their career in Management Sector and seeking pathway to higher-level qualifications.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will achieve Graduate Diploma of Management (Learning). A Statement of Attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Graduate Diploma of Management (Learning).

Assessments

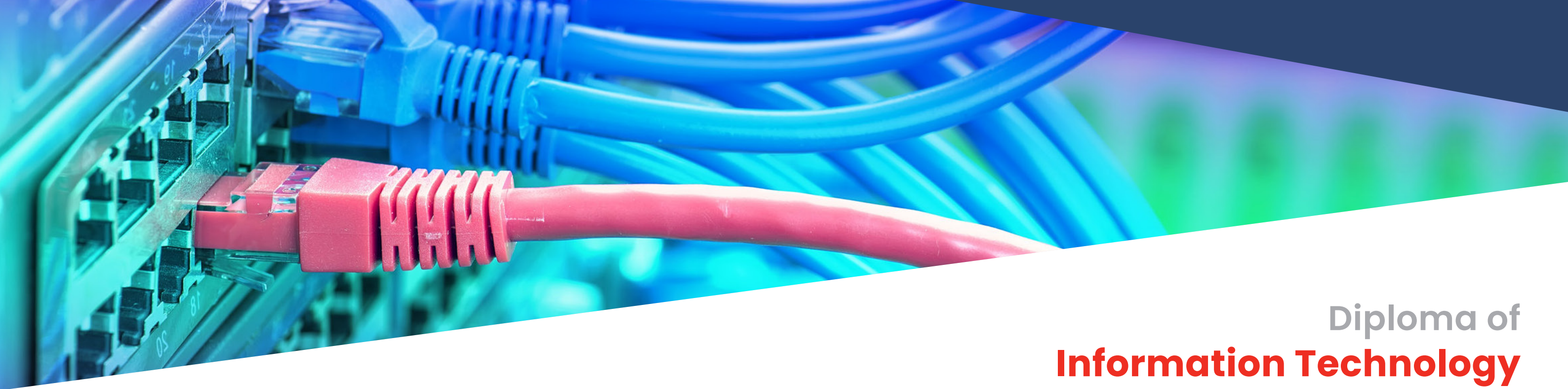
Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment

will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 8 units of competency (3 Core and 5 Electives) are delivered throughout the 52 Weeks (40 weeks tuition and 12 weeks holiday). All units of competency must be completed to receive a Graduate Diploma of Management (Learning) qualification.

Unit Code	Unit Title	Core/Elective
BSBHRM613	Contribute to the development of learning and development strategies	Core
BSBLDR811	Lead strategic transformation	Core
TAELED803	Implement improved learning practice	Core
BSBSTR801	Lead innovative thinking and practice	Elective
BSBINS603	Initiate and lead applied research	Elective
BSBHRM611	Contribute to organisational performance development	Elective
BSBLDR812	Develop and cultivate collaborative partnerships and relationships	Elective
BSBCRT611	Apply critical thinking for complex problem solving	Elective



Diploma of Information Technology

National Course Code: ICT50120 | CRICOS Course Code: 103911D | Duration: 78 Weeks

Course Description

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function. Individuals in these roles carry out moderately complex tasks in specialist fields, working independently, as part of a team or leading deliverables with others. They may apply their skills across a wide range of industries, business functions and departments, or as a business owner (sole trader/contractor).

Entry Requirement

This course is available for those students who have completed year 12 or equivalent. All International Students must have IELTS 5.5 or equivalent.

Vocational Outcome

Successful completion of the ICT50120 Diploma of Information Technology can lead to a range of possible career opportunities including ICT Office Manager, ICT Systems Administrator, Information Systems Office Manager and Office Systems Administrator.

Target Group

The target group for the ICT50120 Diploma of Information Technology are local and international students wishing to develop their existing Information Technology skills and those

who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects. The course provides a solid overview of Information and Communication technology industry with an operational knowledge in IT and related area. International students will come from a range of countries spanning Asia, Eastern Europe and Middle East. Many international students have industry experience and wish to receive an Australian qualification. Participants who do not have any industry experience will not be disadvantaged as delivery involves workplace simulations exercises and projects.

Course Completion

Students obtaining a ‘Competent’ result for all the units studied will achieve a Diploma of Information Technology. A Statement of Attainment will be issued only for the units in which a student has been found ‘Competent’.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Diploma of Information Technology.

Assessments

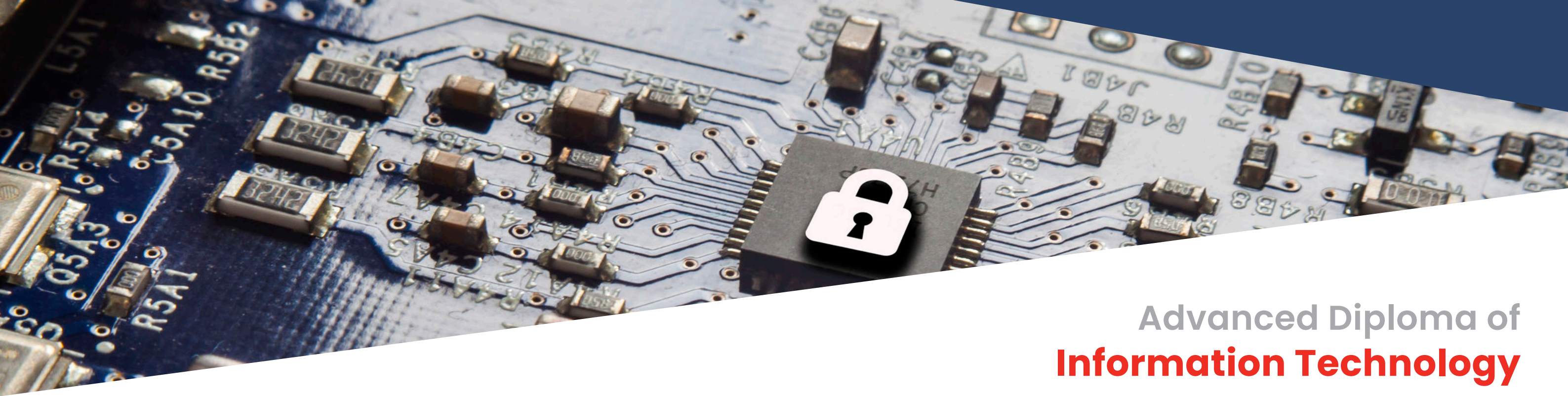
Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment

will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 20 units of competency (6 Core and 14 Electives) are delivered throughout 78 weeks (54 weeks tuition and 24 weeks holiday). All units of competency must be completed to attain ICT50120 Diploma of Information Technology.

Unit Code	Unit Title	Core/Elective
BSBXTW401	Lead and facilitate a team	Core
BSBCRT501	Originate and develop concepts	Core
BSBXTW401	Lead and facilitate a team	Core
ICTSAS527	Manage client problems	Core
ICTICT532	Apply IP, ethics and privacy policies in ICT environments	Core
BSBXCS402	Promote workplace cyber security awareness and best practices	Core
ICTNWK559	Install an enterprise virtual computing environment	Elective
ICTICT518	Research and review hardware technology options for organisations	Elective
ICTICT435	Create technical documentation	Elective
ICTICT443	Work collaboratively in the ICT industry	Elective
ICTSAD509	Produce ICT feasibility reports	Elective
ICTNWK531	Configure an internet gateway	Elective
ICTNWK546	Manage network security	Elective
ICTNWK540	Design, build and test network servers	Elective
ICTSAS517	Use network tools	Elective
ICTSAD508	Develop technical requirements for business solutions	Elective
ICTNWK537	Implement secure encryption technologies	Elective
ICTNWK542	Install, operate and troubleshoot medium enterprise routers	Elective
ICTNWK543	Install, operate and troubleshoot medium enterprise switches	Elective
ICTSAS529	Prioritise ICT change requests	Elective



Advanced Diploma of Information Technology

National Course Code: ICT60120 | CRICOS Course Code: 103912C | Duration: 78 Weeks

Course Description

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have significant experience in specialist technical skills, or managerial business and people management skills. Individuals in these roles carry out complex tasks in a specialist field, working independently, leading a team or a strategic direction of a business. They apply their skills across a wide range of industries and business functions, or as a business owner (sole trader/contractor).

Entry Requirements

This course is available for those students who have completed year 12 or equivalent. All International Students must have IELTS 5.5 or equivalent.

Vocational Outcomes

- Upon successful completion of this Qualification with proper employability skills you should be able to work as:
- Software Manager
 - IT Security Administrator
 - System/Network Administrator/Coordinator
 - ICT Business Analyst.

Target Group

The target group for the ICT60120 Advanced Diploma of Information Technology are local and international students

wishing to develop their existing Information Technology skills and those who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects. The course provides a solid overview of Information and Communication Technology industry with an operational knowledge in IT and related area. International students will come from a range of countries spanning Asia, Eastern Europe and Middle East. Many international students have industry experience and wish to receive an Australian qualification. Participants who do not have any industry experience will not be disadvantaged as delivery involves workplace simulations exercises and projects.

Course Completion

Students obtaining a ‘Competent’ result for all the units studied in this qualification will achieve Advanced Diploma of Information Technology. A Statement of Attainment will be issued only for the units in which a student has been found ‘Competent’.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Advanced Diploma of Information Technology.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 16 units of competency (6 Core and 10 Electives) are delivered throughout 78 weeks (54 weeks tuition and 24 weeks holiday). All units of competency must be completed to attain ICT60120 Advanced Diploma of Information Technology.

Unit Code	Unit Title	Core/Elective
BSBCRT601	Research and apply concepts and theories of creativity	Core
BSBWOR502	Lead and manage team effectiveness	Core
ICTICT608	Interact with clients on a business level	Core
ICTICT618	Manage IP, ethics and privacy in ICT environments	Core
ICTSAD609	Plan and monitor business analysis activities in an ICT environment	Core
BSBXCS402	Promote workplace cyber security awareness and best practices	Core
ICTICT522	Evaluate vendor products and equipment	Elective
ICTNWK556	Identify and resolve network problems	Elective
ICTICT617	Lead the evaluation and implementation of current industry specific technologies	Elective
ICTNWK615	Design and configure desktop virtualisation	Elective
ICTSAD508	Develop technical requirements for business solutions	Elective
ICTNWK537	Implement secure encryption technologies	Elective
ICTNWK540	Design, build and test network servers	Elective
ICTNWK542	Install, operate and troubleshoot medium enterprise routers	Elective
ICTNWK543	Install, operate and troubleshoot medium enterprise switches	Elective
ICTSAS517	Use network tools	Elective



Certificate IV in Marketing and Communication

National Course Code: BSB40820 | CRICOS Course Code: 03531E | Duration: 52 Weeks

Course Description

This qualification reflects the role of individuals who use well developed marketing and communication skills and a broad knowledge base in a wide variety of contexts. This qualification applies to individuals in full-time marketing roles, as well as those who are responsible for an organisation's marketing in addition to other duties. Individuals in these roles apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources.

Entry Requirements

This course is available for those students who have completed year 12 or equivalent. All International Students must have IELTS 5.5 or equivalent.

Vocational Outcomes

Successful completion of the BSB40820 Certificate IV in Marketing and Communication can lead to a range of possible career opportunities including Market Research Assistant, Marketing or Communication Officer or Advertising, Media or Public Relations Officer.

Target Group

The target group for the BSB40820 Certificate IV in Marketing and Communication are local and international students wishing to develop their existing Marketing and Communication skills and those who are already working in the industry and wish to

obtain the qualification to broaden their knowledge, skills and career prospects or wish to articulate to BSB40820 Certificate IV in Marketing and Communication. The course provides a solid overview of Marketing and Communication industry with an operational knowledge to become an invaluable member of any team. International students will come from a range of countries spanning Asia, Eastern Europe and Middle East. Many international students have industry experience and wish to receive an Australian qualification. Participants who do not have any industry experience will not be disadvantaged as delivery involves workplace simulations exercises and projects.

Course Completion

Students obtaining a 'Competent' result for all the units studied will achieve a Certificate IV in Marketing and Communication. A Statement of Attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Certificate IV in Marketing and Communication.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (6 Core and 6 Electives) are delivered throughout 52 weeks (36 weeks tuition and 16 weeks holiday). All units of competency must be completed to attain BSB40820 Certificate IV in Marketing and Communication.

Unit Code	Unit Title	Core/Elective
BSBCMM411	Make presentations	Core
BSBCRT412	Articulate, present and debate ideas	Core
BSBMKG433	Undertake marketing activities	Core
BSBWRT411	Write complex documents	Core
BSBMKG439	Develop and apply knowledge of communications industry	Core
BSBMKG435	Analyse consumer behaviour	Core
BSBMKG431	Assess marketing opportunities	Elective
BSBFIN401	Report on financial activity	Elective
BSBMKG432	Research international markets	Elective
BSBOPS403	Apply business risk management processes	Elective
BSBMKG434	Promote products and services	Elective
BSBCRT411	Apply critical thinking to work practices	Elective



Diploma of Marketing and Communication

National Course Code: BSB50620 | CRICOS Course Code: 103533C | Duration: 78 Weeks

Course Description

This qualification reflects the role of individuals who use a sound theoretical knowledge base in marketing and communication and who demonstrate a range of skills to ensure that functions are effectively conducted in an organisation or business area. Typically, the individuals would have responsibility for the work of other staff and lead teams. This qualification applies to individuals in full-time marketing roles, as well as those who are responsible for an organisation's marketing in addition to other duties.

Entry Requirements

Entry to this qualification is limited to those who:
Have completed the following units (or equivalent competencies) BSBCMM411 Make presentations; BSBCRT412 Articulate, present and debate ideas; BSBMKG433 Undertake marketing activities; BSBMKG435 Analyse consumer behaviour; BSBMKG439 Develop and apply knowledge of communications industry; and BSBWRT411 Write complex documents Equivalent competencies are predecessors to these units, which have been mapped as equivalent or have two years equivalent full-time relevant work experience. All International Students must have IELTS 5.5 or equivalent.

Vocational Outcomes

Successful completion of the BSB50620 Diploma of Marketing and Communication can lead to a range of possible career

opportunities including Account Manager (Advertising), Marketing and Communication Manager, Sales Manager, Marketing Team Leader, Executive Assistant, Campaign Manager and International Marketing Manager/Coordinator (Education).

Target Group

The target group for the BSB50620 Diploma of Marketing and Communication are local and international students wishing to develop their existing Marketing and Communication skills and those who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects or wish to articulate to BSB50620 Diploma of Marketing and Communication. This course will help to provide a sound theoretical knowledge base in marketing and communication and demonstrate a range of skills to ensure that functions are effectively conducted in an organisation or business area. International students will come from a range of countries spanning Asia, Eastern Europe and Middle East. Many international students have industry experience and wish to receive an Australian qualification. Participants who do not have any industry experience will not be disadvantaged as delivery involves workplace simulations exercises and projects.

Course Completion

Students obtaining a 'Competent' result for all the units studied will achieve a Diploma of Marketing and Communication. A Statement of Attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Diploma of Marketing and Communication.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (5 Core and 7 Electives) are delivered throughout 78 weeks (54 weeks tuition and 24 weeks holiday). All units of competency must be completed to attain BSB50620 Diploma of Marketing and Communication.

Unit Code	Unit Title	Core/Elective
BSBMKG541	Identify and evaluate marketing opportunities	Core
BSBMKG542	Establish and monitor the marketing mix	Core
BSBMKG552	Design and develop marketing communication plans	Core
BSBMKG555	Write persuasive copy	Core
BSBPMG430	Undertake project work	Core
BSBMKG543	Plan and interpret market research	Elective
BSBMKG544	Plan and monitor direct marketing activities	Elective
BSBMKG545	Conduct marketing audits	Elective
BSBMKG550	Promote products and services to international markets	Elective
BSBFIN501	Manage budgets and financial plans	Elective
BSBOP504	Manage business risk	Elective
BSBOP505	Manage organisational customer service	Elective



Advanced Diploma of Marketing and Communication

National Course Code: BSB60520 | CRICOS Course Code: 103532D | Duration: 78 Weeks

Course Description

This qualification reflects the role of individuals who provide leadership and support strategic direction in the marketing and communications activities of an organisation. Their knowledge base may be highly specialised or broad within the marketing and communications field. Typically, they are accountable for group outcomes and the overall performance of the marketing and communication, advertising or public relations functions of an organisation. This qualification applies to individuals in full-time marketing roles, as well as those who are responsible for an organisation's marketing in addition to other duties.

Entry Requirements

Entry to this qualification is limited to those who:
Have completed the following units (or equivalent competencies): BSBMKG541 Identify and evaluate marketing opportunities; BSBMKG542 Establish and monitor the marketing mix; BSBMKG552 Design and develop marketing communication plans; BSBMKG555 Write persuasive copy; and BSBPMG430 Undertake project work. Equivalent competencies are predecessors to these units, which have been mapped as equivalent or have four years equivalent full-time relevant work experience. All International Students must have IELTS 5.5 or equivalent.

Vocational Outcomes

Successful completion of the BSB60520 Advanced Diploma of

Marketing and Communication can lead to a range of possible career opportunities including Marketing Manager, Marketing Director, Advertising Account Director, Client Service Executive and Client Service Director.

Target Group

The target group for the BSB60520 Advanced Diploma of Marketing and Communication are local and international students wishing to develop their existing Marketing and Communication skills and those who are already working in the industry and wish to obtain the qualification to broaden their knowledge, skills and career prospects or wish to articulate to BSB60520 Advanced Diploma of Marketing and Communication. This course will enhance your leadership skills and help you provide strategic direction in the marketing and communications area and design marketing programs for an organisation. International students will come from a range of countries spanning Asia, Eastern Europe and Middle East. Many international students have industry experience and wish to receive an Australian qualification. Participants who do not have any industry experience will not be disadvantaged as delivery involves workplace simulations exercises and projects.

Course Completion

Students obtaining a 'Competent' result for all the units studied will achieve Advanced Diploma of Marketing and Communication. A Statement of Attainment will be issued only for the units in which a student has been found 'Competent'.

Trainers and Assessors

All CIBT Trainers/Assessors are highly qualified and experienced. They have TAE40116 Certificate IV in Training and Assessment or its equivalent plus suitable industry experience along with the qualification to teach Advanced Diploma of Marketing and Communication.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through take home research, assignments, projects, case studies, demonstrations and presentation.

Course Structure

The 12 units of competency (4 Core and 8 Electives) are delivered throughout 78 weeks (54 weeks tuition and 24 weeks holiday). All units of competency must be completed to attain BSB60520 Advanced Diploma of Marketing and Communication.

Unit Code	Unit Title	Core/Elective
BSBMKG621	Develop organisational marketing strategy	Core
BSBMKG623	Develop marketing plans	Core
BSBMKG622	Manage organisational marketing processes	Core
BSBTWK601	Develop and maintain strategic business networks	Core
BSBMKG624	Manage market research	Elective
BSBMKG625	Implement and manage international marketing programs	Elective
BSBCRT512	Originate and develop concepts	Elective
BSBMKG626	Develop advertising campaigns	Elective
BSBTEC601	Review organisational digital strategy	Elective
BSBMKG627	Review organisational digital strategy	Elective
BSBOPS601	Develop and implement business plans	Elective
BSBSTR601	Manage innovation and continuous improvement	Elective

How to apply



COMPLETE AN ENROLMENT FORM

Complete the application form. Application forms can be found on our website: www.cibt.edu.au
If you are under 18 years of age, we will also require your parents or guardians signature on the form.



SUBMIT YOUR ENROLMENT FORM

Your completed enrolment form should be submitted with:

- (a) all your academic qualifications,
- (b) evidence of your English language proficiency; and
- (c) main page of your passport. All documents that are not in English must have certified translations.

If you have filled in a hard copy of the Student Enrolment Form, please send it with the certified copies of the documents above via fax or post to the CIBT address below.

Crown Institute of Business and Technology
Level 11 , 307 Pitt St
Sydney NSW 2000
P: +61 2 8034 6431
F: +61 2 9955 3888
E: info@cibt.nsw.edu.au

If you are lodging the Student Enrolment Form electronically, email soft copies of the certified copies of the documents at info@cibt.nsw.edu.au. You will be required to submit original copies upon commencement of the course.



MAKE A PAYMENT

After submission of the application form and all the required documents, wait for notification from CIBT. A Letter of Offer (LoO) will be sent if your application is successful. Your Letter of Offer will indicate the course you have been offered, the fees payable, and the course commencement date.

After receiving LoO make a payment for the fees via bank transfer payable to CIBT:
Account name: Crown Institute of Business and Technology, Pty Ltd Trust A/C
Bank name: Westpac Banking Corporation
BSB no: 032-099
Account no: 432853
Branch: 181 Miller Street, North Sydney, NSW 2060, Australia
Reference: Student Full Name

Payment can be made by Cash, Credit Card (Visa and Mastercard only), Eftpos, Cheque, Money Order, or Direct Deposit/Telegraphic Transfer. Please ensure when making payment that a copy of the remittance is also faxed to the college clearly stating the amount and for whom the payment is for.

(All payments are to be made in Australian dollars only)

Send a copy of the bank transfer to CIBT Finance Department and please include your full name on every transmission. Upon receipt of the payment, your place at CIBT will be confirmed. An electronic confirmation of enrolment (E-CoE) will be sent to the Australian Embassy in your home country, and a hard copy will be sent to you or your representative for your student visa application.

The enrolment procedure in relation to immigration requirements is of concern to most students. The requirements vary according to which country you come from, your major course of study, and whether or not you are applying for your visa from within Australia or from overseas.

For more information, please go to <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500> for general information on how to apply for an Australian Study visa. A part from student visa information, this site also includes information on tourist visa and working holiday visa.

GOVERNMENT ACCREDITED

CIBT is distinctive because of our facilities, commitment to professionalism and quality standards. We are dynamic and quickly adjust to the emerging skill needs of industry and our students. CIBT runs only those courses which are accredited by the appropriate government bodies.





Crown Institute of Buisness and Technology

ABN 86 116 018 412 | RTO ID: 91371 | CRICOS Provider Code: 02870D

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