



Student Charges

Enrolment Fee*	\$250				
OSHC (BUPA)	Please visit: www.bupa.com.au for updated Information				
Material Fee: [Material fee includes handouts, notes & workbook provided during the course (not the text books)]*	Duration		VET		
	3 Months		\$50		
	6 Months		\$100		
	1 Year		\$200		
	2 Year		\$400		
Change of Course*	\$100 per course				
Change of Campus*	\$100 (per request to change the Campus)				
CoE Re-Issue*	\$50 before Course Commencement and \$100 after Course Commencement				
Replacement of ID Card*	\$10 (Student should have enrolled for at least 10 weeks to get ID card for free, Student enrolled for less than 10 weeks may have to pay \$10)				
Course Suspension / Deferral*	\$50 per CoE (If Suspension requires Extension of Course)				
	\$50 (If Suspension does not require Extension of Course and new CoE)				
Document Request*	Duplicate Documents Request		\$50 per Document or \$100 per Whole Set#		
	Priority/Urgent Processing		\$50 per Document		
	Official Interim Transcript		\$50 per Request		
	Reference Letter		\$50 per Request		
	Interim Attendance Letter		\$50 per Request		
	Enrolment/Welcome Letter		Free of Charge		
Assessment*	Recognition of Prior Learning (RPL)		\$80 per Unit		
	Re-Assessment/Re-Attempt/Late Submission		\$100 per unit		
Sundry*	Fax	National	\$2 per page	Overseas	\$5 per page
	Scan	\$1 per job per File			
	Photocopies	A4 Size: \$0.20 per page for B/W and \$1.00 per page for Colour			
Postage Service Charge*	Registered Post \$ 20				

Set includes Testamur, Academic Transcript, and Completion letter. These documents are free at the first time upon completion of the Course.

Payment Method: Cash or EFTPOS

Fees and charges are subject to change.

*Non-Refundable